

Pre-School Questionnaire

Name of School: _____

Address: _____

Policy Number: _____

1. Who runs the preschool i.e. Board of Management or Independent Operator?

2. (a) If it is run by an independent Operator, do they have their own insurance policy?

(b) Is there an annual check to ensure:

- they continue their insurance policy,
- there is an indemnity to your school
- cover provided is adequate.

3. If your Board of Management run the Pre-School, is it a separate limited company or run under direct control of Board of Management

4. (a) If the pre-school is being run as a limited company, does it have a separate insurance policy providing an indemnity to the School?

Yes No

(b) If yes, please provide policy number

5. Are separate accounts held for the running of the Pre-school or are they integrated into the main school accounts?

Yes No

6. Is the pre-school registered as a separate legal entity?

Yes No

7. (a) Is your Pre-School registered with TUSLA ?

Yes No

(b) If yes, please provide registration number

8. Has your Pre-School been inspected by TUSLA and if so can we have a copy of their inspection report?

Yes No

9. What is the extent of the service offered?
- Sessional Services up to 3.5 hours
 - Extended Hours 8am to 2.30
 - Full Day Care/Crèche
10. Is the pre-school operated from a prefab or is it located in the main school building? Yes No
11. How many pupils are in the pre-school? _____
12. How many staff are employed in the pre-school? _____
13. Are staff adequately qualified for the roles? Yes No
14. Are the staff Garda vetted? Yes No
15. Does the pre-school operate in accordance with the relevant childcare regulations? Yes No
16. Does the Pre-School have a child safeguarding policy? Yes No
17. Does the pre-school participate in the Community Childcare Subvention scheme? Yes No
18. If your school runs the Pre-School, have you included a separate sum insured for the contents/equipment of the Pre-School? Yes No
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After School Club

19. Is there an after school club run by the pre-school facility. (If not there is no need to answer any further questions)? Yes No
20. If your own pre-school is running an After School Club, are the pupils attending confined to pupils of your Primary School? Yes No
21. If an outside entity runs the After School Club, do they have their own separate insurance arrangements in place? Yes No
22. How many pupils are attending the After School Club? _____
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