

4. Garda/Veterinary Practice

Please ensure this section is completed and stamped

Date reported / /

Garda report No: (if applicable) _____

I confirm that the loss of the above Animal has been reported

Signature of vet or
reporting officer

X _____

Date X / /

Garda/Practice stamp (if applicable)

Date X / /

5. Supporting Documentation

The following documents are required in support of a claim. If supporting documentation is not received, the payment may be delayed.

If unable to send all documents, please offer an explanation on a separate sheet of paper.

Please tick relevant box to indicate document attached (copies are sufficient).

1. Purchase receipt
2. Pedigree certificate and Kennel Club registration (for dog)
3. Receipts to support advertising expenses (if applicable)
4. Name, address and telephone number of the recipient of the reward (if applicable)
5. Written confirmation of loss by the garda (for dog) or by veterinary surgeon (for cat). If written confirmation cannot be provided on official Garda/Veterinary stamp and other information requested will be required in SECTION 4

N.B. In cases where a missing animal is recovered subsequent to payment of a claim, the claimant agrees to reimburse Allianz p.l.c. the full amount received in respect of their claim.

Data Protection Statement for Claims Handling ROI & NI – Allianz plc Fair Processing Notice

This privacy statement/notice tells you how we use your information for handling a claim - notwithstanding the Data Protection Statement provided at policy inception if you are an Allianz customer - and confirms that your Data Controller is Allianz plc ("we", "us", "our"), Allianz House, Elmpark, Merrion Road, Dublin 4, D04 Y6Y6, Ireland. Email: info@allianz.ie. Our branch address is Forsyth House, Cromac St, Belfast, Northern Ireland, BT2 8LA, Email: info@allianz.ie Our Data Protection Officer is contactable at: DataProtectionOfficer@allianz.ie or please write to The Data Protection Officer, Allianz plc, Allianz House, Elm Park, Merrion Road, Dublin 4, D04 Y6Y6, Ireland

This privacy statement/notice is intended to provide information to data subjects in situations where, in the context of a claim, Allianz is processing your personal data and the relevant data has been obtained directly from you or from another party, and therefore not directly from you.

1. What Personal Information We Collect for handling a claim

Type of Information

The type of information we collect might include (please note that this is not an exhaustive list):

Surname, first name, address (including Eircode), date of birth, photo ID, policy numbers, contact details (mobile number and email address, digital communication purposes in connection with your claim), PPS number, national insurance number (or any other relevant tax identification numbers), if required by legislation), occupation, years of residency in Ireland or UK, employment details, gender, claims history, bank and payment card details, VAT and other relevant tax numbers, CCTV footage, membership status of any relevant bodies, penalty point information and Road Traffic offences, vehicle location for road assistance, telematics data, dashboard camera video footage, dashboard credit score and on-board vehicle diagnostics information. Further details of information we collect, can be found under specific headings in this Data Protection Statement.

Other People's Data

As well as collecting your personal data, we may also collect and use personal information (as per list above) about other people in connection with claims handling, for example family members such as minors, legal guardians (where applicable), witnesses, limited personal information about trustees/beneficiaries (where policies are under trust), executors, nominated representatives and attorneys (under power of attorney), individuals who have an active membership relationship with the policyholder.

If you are providing personal information about another person in paper or electronic format or video we require you to let them know what information you've shared with us, share this data protection notice with them and ensure that they have given you permission to provide this information to us. If you or they have any concerns, please ask them to contact us in one of the ways described in this notice. Special categories of data of other's people will be processed solely if they are necessary for the provisions of a policy of insurance and for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity.

Sensitive information

We may collect health information or details of past or pending offences, unspent criminal convictions or other sensitive information about the claimant and/or their family members or any other persons associated with the claim. We recognise the sensitivity of collecting this information, so we will only ask for it to arrange, manage or administer a claim, or prevent fraud. Where we process special categories of data for the purpose of handling a claim, we will take suitable and specific measures to safeguard the fundamental rights and freedoms of individuals.

Given the fact that data relating to health and past or pending offences, unspent criminal convictions are particularly sensitive information, we only collect and use such data as follows:

Purpose: Health data and data related to past or pending offences, unspent criminal convictions are used solely for the purpose of handling a claim procedure.

Legal Basis: Irish Data Protection law permits us to use health data where we need to and where it is proportionate for the purposes of a policy of insurance and permits the use of Criminal Conviction data to prevent fraud.

We may also need to use your health and/or data related to past or pending offences, unspent criminal convictions for the purposes of establishing, exercising or defending legal rights, including in connection with advice, claims or proceedings, and where authorised by law.

You do not have to provide us with any personal information, however, should you be unable to provide us with the required personal data, we will be unable to process your claim.

2. How we collect your personal information

We may collect personal information about you:

Directly from You; from our clients: our policyholder (e.g. employer/sport club); our named driver; our joint policyholder; your intermediaries; our broker (or other representative); insured persons (where different from the applicant/policy owner); member of the public (e.g. dash cam footage); insurance industry databases (external databases), such as Insurance Link managed by Insurance Ireland (not an exhaustive list), and other commercial databases; third parties involved in a claim (including a claimant, solicitors, witnesses, health practitioners, medical representatives and independent experts, providers engaged by us including engineers, repairers, motor assessors, loss adjusters, expert appraisers, private investigators, third-party insurer, and any third-party provides engaged with us to manage claims on our behalf, etc.); public authorities: the Department of Employment Affairs and Social Protection; the Personal Injuries Assessment Board; Public Authorities involved in the claim (e.g. Gardai, PSNI); communicating with us via social media platforms; when you provide information via our webform; people connected with you: people who live with you in an insured property; nominated representatives and other third parties relevant to you and/or to the claim, including your legal advisers; publicly available information: social media websites and online content, newspaper articles, TV, radio and other media content, court judgements; telephone calls, which we may record or monitor for regulatory, training and quality assurance purposes; any party you have given us permission to speak to: your representative, a relative or a friend, including health practitioners and medical representatives; other records within Allianz if you have or have had other claims with us; insurance industry's representative body: ROI- Insurance Ireland who operate a confidential phone line (Insurance Confidential) for individuals to report suspect fraud; and Credit referencing agencies; NI- the Insurance Fraud Bureau who operate a confidential phone line (cheat line for individuals who report suspect fraud); and credit referencing agencies (including but not limited to County Court Judgments and details from the electoral register).

Please note that once we carry out searches of third-party databases, such as Insurance Link, per example, these searches may return information relating to you, any named drivers, and your vehicle. This can include, but is not limited to, current penalty points, previous claims, vehicle write-off history, NCT/MOT status, vehicle modifications, and vehicle taxation or import details.

Where you provide personal data relating to any person under the age of 16 years ("child"), Allianz will seek to verify that you are the parent/guardian of such a child. This is to ensure that you can authorise (consent) the processing of personal data relating to that child in order for Allianz to deal with the claim.

3. How we use your personal information

Purpose: To investigate, validate, arrange, handle, manage or administer a claim that you or another person, including third-party claimant, makes in relation to an insurance policy held by us.

Legal Basis: Contractual and legal obligation connected to a contract of insurance, and legitimate interest in managing our business.

Purpose: To verify your identity.

Legal Basis: For the performance of a contract under which we provide insurance; and to comply with legal obligations.

Purpose: To carry out financial sanctions checks and prevention of financial crime.

Legal Basis: To comply with legal obligations; and public interest.

Purpose: To comply with laws and regulations.

Legal Basis: To comply with legal obligations. For motor policies only, in compliance with the Road Traffic Act 1961 (as amended) we share details of your policy with the Motor Insurers Bureau of Ireland (The details on MIBI processing activity can be found on <https://www.mibi.ie> MTPL section) and UK Motor Insurance Bureau, the Minister for Transport - gov.ie - [Motor Tax and Vehicle Ownership \(NVDF\) \(www.gov.ie\)](http://gov.ie), Tourism and Sport and An Garda Síochána/PSNI for the purposes of section 78A as autonomous data controllers and in in respect of new and renewed employer's liability insurance policies.

Purpose: To detect and prevent fraud.

Legal Basis: For our legitimate interest in managing our business; for the performance of a contract under which we provide insurance; and to comply with legal obligations.

Purpose: To provide repository policy information in respect of new and renewed employer's liability insurance policies to assist claimants to effectively and efficiently trace the relevant insurer to the Employers' Liability Tracing Officer.

Legal Basis: To comply with legal obligations.

Purpose: For satisfaction surveys; to carry out statistical analysis and reporting to help us improving our products and services; for quality assurance purposes; for staff training in how to perform their duties and provide a better service; to monitor recorded customer calls to assess our staff's customer service; and to enhance our services offerings.

Legal Basis: Legitimate interest in managing our business; improve service enhancement; and monitor and assess business performance.

Purpose: To perform analytics on underwriting data for the purpose of, per example, monitor portfolio performance and evaluate the effectiveness of agreed actions; determine necessary adjustments to pricing, coverage terms, acceptance criteria, and quality control measures; identify and mitigate errors, issues, or emerging risks; detect trends and patterns to inform strategic changes to our portfolio and business mix, and improve underwriting processes, decision-making, and overall business efficiency; to improve operational performance and financial metrics through benchmarking process efficiency, performance, etc., and to test, develop, and enhance our systems and platforms.

Legal Basis: For our legitimate interest in managing our business.

We also use certain information and consult certain databases as follows:

Information Used: Logging of any new claim notifications and any claim settlement for damage and injury.

Purpose: To confirm your personal data and verify claims information and/or for prevention and detection of crime and fraud through the Claims and Underwriting Exchange Database and Insurance Link Anti-Fraud register.

Processing is necessary: for our legitimate interest in managing our business.

Information Used: Full name, date of birth, current address and previous addresses (if relevant), contact details, driver licence number, and vehicle information (including registration number, make, and model). We may also collect contextual information such as the type and circumstances of a claim, date of incident, accident location, claims number, settlement details, and legal proceedings. Where relevant, we may process special category data such as health data, and we may collect data relating to professionals involved in your claim, including solicitors, loss adjusters, and public assessors.

Purpose: To confirm the accuracy of your personal data, verify claims information, assess risk, and help prevent and detect fraud. When you get a quote or take out a policy with us, we may check external data bases such as Insurance-Link (using data matching strategies) for any past claims involving you or third-party claimants.

Processing is necessary: To comply with legal obligations and for our legitimate interest purposes.

Information Used: Vehicle registration number (VRN).

Purpose: To identify whether a vehicle has been taxed, National Car Test (NCT) or if the vehicle has been involved in a claim or written off using the VRN system. The Motor Insurance Database managed by the Motor Insurers' Bureau ("MIB"), MID data is used by the DVA for the purpose of Electronic Vehicle Licensing and by the Police Service for Northern Ireland (PSNI) for the purposes of establishing whether a driver's use of the vehicle is likely to be covered by a motor insurance policy and/or for preventing and detecting crime. If you are involved in an accident (in the UK or abroad), other UK insurers and the MIB may search the MID to obtain relevant policy information. Persons pursuing a claim in respect of a road traffic accident (including citizens of other countries) may also obtain relevant information which is held on the MID.

Processing is necessary: for the handling of a claim, and to comply with legal obligations.

Information Used: Driving Licence Number/Driver licence's identification (copy of the document - hard copy or digital format)

Purpose: To validate you and any named drivers, driver licence number with the relevant authority; to validate the number of penalty points disclosed by you; to validate the licence date and country of origin of the licence.

Processing is necessary: for the handling of a claim; and to comply with legal obligation.

Information Used: Personal Public Service (PPS) Number

Purpose: If you make a claim for personal injuries against an Allianz customer, we are obliged to provide the Department of Employment Affairs and Social Protection with your PPS Number to comply with the Recovery of Benefits and Assistance (RBA) Scheme.

Processing is necessary: to comply with legal obligations.

4. How we share your personal information with others

We may share your personal information with:

Third parties: the Allianz Group, our agents, third parties who provide services to us (engineers, repairers, motor assessors, loss adjusters, expert appraisers, expert witnesses, private investigators, legal expert, medical representatives and independent experts, claims handling agents, etc.), your intermediary and other insurers (either directly or via those acting for the insurer such as loss adjusters or investigators or solicitors); third-party insurer; providers of essential services (e.g. telecommunications, postal/courier providers, IT service providers, software providers, card payment processor in their role as independent controller); other third parties involved in administering your claim;

Third parties involved in a claim: Claimant, solicitors, witnesses, health practitioners, medical representatives and independent experts, providers engaged by us including engineers, repairers, motor assessors, loss adjusters, expert appraisers, private investigators etc.;

Regulatory bodies and law enforcement bodies: the Garda and PSNI (for example, where we are required to do so to comply with a relevant legal or regulatory obligations); the Department of Employment Affairs and Social Protection; reinsurers who provide reinsurance to Allianz (reinsurers will use your data to decide whether to provide reinsurance cover, assess and deal with reinsurance claims and to meet legal obligations; they will keep your data for the period necessary for these purposes and may need to disclose it to other companies within their group, their agents and third party service providers, law enforcement and regulatory bodies);

witnesses to any accidents/incidents to which you are involved;

Other parties: any party you have given us permission to speak to (e.g. your representative, a relative or a friend, including health practitioners and medical representatives); any party named under your insurance policy; industry and trade bodies; other insurance companies to deal with the claim and to safeguard against non-disclosure and help prevent fraudulent claims, and other claimants and their legal or medical representatives. If you are making a claim against an Allianz policyholder, we will share your information with our policyholder (e.g. employer/sport club) and or their agent including the financial outcome of your claim; statutory and other authorised bodies for anti-fraud purposes; InsuranceLink, a centralised claims database operated by Insurance Ireland, to prevent and detect fraud (for more info see www.inslink.ie); No Claim Discount (NCD) to combat fraud; the Motor Insurers' Bureau of Ireland (MIB) to assist in preventing or detecting theft and fraud and to pay claims; private investigators, tracing debtors or beneficiaries, recovering debt, managing your accounts and/or insurance policies; vehicle history check suppliers/ databases to protect our customers, inform our acceptance criteria and assist in claims investigations; and other fraud prevention, ID verification databases available in the insurance industry and publicly available information to detect or prevent possible criminal activity or fraud. NI -; the Motor Insurance Anti-Fraud and Theft Register (MIAFTR) and the Insurance Fraud Bureau, Claims and Underwriting Exchange Register (CUE) which are run by the MIB, to prevent and detect fraud; the Motor Insurers' Bureau (MIB) to assist in preventing or detecting theft and fraud and to pay claims; private investigators, tracing debtors or beneficiaries, recovering debt, managing your accounts and/or insurance policies; vehicle history check suppliers/ databases to protect our customers, inform our acceptance criteria and assist in claims investigations; and other fraud prevention, ID verification databases available in the insurance industry and publicly available information to detect or prevent possible criminal activity or fraud. If you have a motor policy, your personal details will be added to the Motor Insurance Database (MID) managed by the MIB, MID data may be used by the DVA for the purpose of Electronic Vehicle Licensing and by the PSNI for the purpose of establishing whether a driver's use of the vehicle is likely to be covered by a motor insurance policy and/or for preventing and detecting crime. If you are involved in an accident (in the UK or abroad), other UK insurers and the MIB may search the MID to obtain relevant policy information. Persons pursuing a claim in respect of a road traffic accident (including citizens of other countries) may also obtain relevant information which is held on MID. You can find out more on www.mib.org.uk.

We will use your personal information to detect and prevent fraudulent practices and fight financial crime to meet our regulatory responsibilities.

Where we obtain data from the above sources, the categories we obtain will be claims information relating to claims handling and fraud prevention. We may need your consent for the processing of certain type of data and in these cases, we will inform you of such processing and the reason for this at the time consent is captured.

Each of the third parties with whom we share your personal data may have their own privacy notice outlining how they handle personal data. This includes, per example, data categories and type of data, details on their legal basis for processing the data, and retention period. We strongly recommend that you visit their respective websites to review their privacy notices and understand how your information is processed once it is shared by us.

5. The use of the Insurance Link database (managed by Insurance Ireland)

The InsuranceLink database has been created by Insurance Ireland and the self-insured claims task force to assist the Users in the detection and defence of exaggerated claims which may result in prosecutions for fraud. It contains details of claims made by individuals against insurance policy-holders or directly against self-insured members of the service. For more details, visit www.inslink.ie.

When do we use Insurance Link database?

When you request a quote or purchase an insurance policy from us, we may consult the Insurance Link database to check the accuracy of any information you provide about past claims. We may also review your previous claim history and, where relevant, claims involving third parties. If any records are found, we may contact the insurance company involved to obtain more details about those claims.

If it turns out that you failed to disclose a claim, we may exercise certain legal rights, such as cancelling your insurance policy and rejecting all claims, which could make it harder for you to secure insurance in the future.

Additionally, if a claim is made against you, we will share details such as your name, address, date of birth, and the type of injury or loss involved with Insurance Link database. This information will be accessible to other insurers. If another insurance company inquires about a claim we have submitted to Insurance Link, we may share limited details of that claim with them.

6. Protecting Information Outside the European Economic Area

Your personal data may be transferred to and/or accessed from a country outside the European Economic Area ("EEA"), such as United Kingdom and India (not an exhaustive list). In such cases, we will always take steps to ensure that any transfer of information outside the EEA is carefully managed to protect your privacy rights. These transfers may involve Allianz Group companies and trusted third-party service providers supporting business functions such as, but not limited to, IT services, cloud storage (as described in the "What Personal Information We Collect" section), customer support and service quality enhancement, regulatory compliance, internal audits, and to process, manage and investigate the claim.

Such transfer/access within the Allianz Group will be covered on the basis of the Allianz Group binding corporate rules (BCRs) known as the Allianz Privacy Standard (APS) which contractually obliges each member to ensure that your personal information receives an adequate and consistent level of protection wherever it is transferred within the Group.

Certain Allianz Group entities outside the EEA may be granted limited, secure remote access to this data to perform these functions, as explained in "How We Share Your Personal Information with Others." This access is granted only when necessary and under strict security and authorisation protocols.

Where we transfer your data outside the EEA to a non-Allianz Group member or other companies providing us with a service, we will rely on:

- Adequacy decisions under Article 45 of the GDPR (e.g., transfers to countries like the UK), or
- Standard Contractual Clauses (SCCs) approved by the European Commission under Article 46 of the GDPR, or
- Other recognised safeguards such as participation in Data Privacy Frameworks approved by the European Commission under the Article 45 of the GDPR.

These assurances are well recognised certification schemes like Standard Contractual Clauses. We will only transfer your personal information to countries which are recognised as providing an adequate level of legal protection or where we can be satisfied that alternative arrangements are in place to protect your privacy rights. Any requests for information we receive from law enforcement or regulators will be carefully validated before personal information is disclosed.

Representation

If you provide information about someone else, such as an additional insured, we will endeavour to provide this Data Protection Statement to them. Where it is not possible to do so, you must make them aware of this Data Protection Statement and the terms of the insurance (including changes to the terms or processing activities) and encourage them to read this Data Protection Statement to find out more.

How long we keep your personal information

We will keep your personal data only for as long as it is required for your insurance contract, to handle claims and to comply with our legal and regulatory obligations as documented in our Records Management Policy. For the majority of policy data, this is seven years after the end of that transaction. If you do not accept a quote or complete an application for an insurance policy, your data will be kept for fifteen months and processed in line with this Statement. When a potential claim or actual claim is taken out on a policy, we retain the associated data until a full and final settlement has been reached. Once settlement is agreed, the data is typically retained for up to seven years from the date of final settlement. Where a child was involved the later date of seven years after the child has turned eighteen or the settlement date. In certain cases, we are obliged to hold onto records for longer periods, and we do so in line with our legal responsibilities. For more information on our data retention policies please refer to the "Contacting Us" section below.

Your rights in relation to your personal information

You have the right to request a copy of your personal data, and to have incorrect personal data about you corrected. You also have the right to object, the right to withdraw your consent for the processing of your personal data, have your personal data erased, or the processing restricted. Please note that withdrawing consent and requests for restriction/erasure may affect our ability to provide you with a contract of insurance. Some of the above rights are subject to limitations in order for us to comply with a number of legal and regulatory obligations. You have the right to data portability for insurance purposes (contact dataprotectionofficer@allianz.ie). You also have the right to lodge a complaint with the Data Protection Commissioner. For further information, please see the section "Contacting Us" below.

Automated decision making

As part of the claim handling, Allianz may use automated decision-making. If you are making a claim, we may use profiling and other forms of automated processing to assess if your claim may be fraudulent and we may use your sensitive information, to carry out this assessment. For example, we may use your unspent motoring convictions for motoring insurance. We use automated decision making as it is necessary for entering into, or performance of your insurance policy between you as the data subject and Allianz as data controller, and other uses such as those authorised by law.

In the event that profiling determines you have a high risk profile, we may not be able to offer you an insurance policy. If you wish to review an automated decision with Allianz, please contact us on dataprotectionofficer@allianz.ie.

Use of Artificial Intelligence (AI)

We leverage artificial intelligence (AI) to improve service efficiency and accuracy, manage our business effectively, enhance customer experience and understanding of our products, across the various aspects of our operations.

AI is used to enhance the overall customer experience by improving service support through communication and interactions; in order to better support decision-making and to strengthen business analysis and boost productivity.

When developing and training AI solutions tailored to our insurance services, we may use personal information if anonymized data is not practicable. This use is part of a broader AI lifecycle that includes identifying business needs, collecting and preparing data, developing and training models, validating and deploying them, and continuously monitoring and improving their performance. Throughout this lifecycle, we maintain strong safeguards to ensure your data is handled responsibly and in accordance with applicable data protection and AI laws.

The legal basis for using personal data in this context is our legitimate interest in leveraging AI to enhance service quality, efficiency, and customer experience. We are committed to being transparent about our use of AI. Human oversight is central to our AI enabled business processes, ensuring quality, accuracy and accountability in all stages of the AI lifecycle. If you have concerns about how we use AI to process your personal data, you can ask for more information on how these technologies affect your data.

Up to date information

In order for us to keep your information accurate and up to date, please contact Allianz or your insurance intermediary (where applicable) if any of your details change. For contact details, please see "Contacting Us" below.

Contacting Us

If you have any questions about how we use personal information, or if you want to exercise your rights stated above, please contact our Data Protection Officer by either emailing, DataProtectionOfficer@allianz.ie or please write to The Data Protection Officer, Allianz plc, Allianz House, Elm Park, Merrion Road, Dublin 4, D04 Y6Y6, Ireland.

If you have a complaint or concern about how we use your personal information, please contact us in the first instance and we will attempt to resolve the issue as soon as possible. You also have the right to lodge a complaint with the Office of the Data Protection Commissioner at any time. The details of the Data Protection Commission are as follows:

Data Protection Commission
21 Fitzwilliam Square S, Dublin 2, D02 RD28
Telephone: +353 (0)761 104 800 or +353 (0)57 868 4800
Email: info@dataprotection.ie
Fax: +353 57 868 4757

This statement was last updated in July, 2025.

We may amend this Statement from time to time, in whole or in part, at our discretion. The latest version of this document will always be available at www.allianz.ie and will take effect on the date that it is updated.

Please review this Data Protection Statement periodically to ensure you remain informed.

FRAUD WARNING any person who knowingly and with intent attempts to defraud any insurance company or files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading any material fact thereto, is committing a fraudulent insurance act. This is a crime and subjects such a person to criminal and civil penalties. If any person makes a fraudulent claim or a fraudulently exaggerated claim, then the claim shall not be paid, the insurance may be declared void, the premium shall not be returned and any sums already paid on foot of the claim shall be repayable to the insurer. We reserve the right to notify the relevant authorities where these circumstances arise.

6. Declaration

I/we declare that the above particulars are true and complete in every respect and the loss is not covered by any other insurance.

Signature of Policyholder _____ Date / /

Signature of Joint Policyholder _____ Date / /

7. Payee details – to be completed by policy holder(s)

Please select one of the options below:

Option 1: Pay me the policy holder

If you pay your Pet Policy by direct debit we will pay your settlement directly into this account.

If you do not pay by direct debit and would like your settlement to be paid directly into your account, please provide the information in the Bank Details section below. Otherwise we will send your settlement by cheque.

IBAN Code:

Account holder's name: _____

Bank branch address: _____

Option 2: Pay the vet directly Practice Name: _____

If you have supplied us with bank details we will pay the settlement into this account. Otherwise we will pay the settlement via cheque.

If you wish to set up electronic fund transfer with us please phone the pet claims department on 01 613 3996.

Please return completed form to:

Allianz p.l.c.
Pet Insurance Claims
P.O. Box 48 48
Freepost
Dublin 4

Telephone: (01) 613 3990
Email: petplanclaims@allianz.ie
Website: www.allianz.ie

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Calls may be recorded or monitored for regulatory, training and quality purposes.